

GENERAL ASSEMBLY OF NORTH CAROLINA
INFORMATION SYSTEMS DIVISION

Program Records Retention and Disposition Schedule

The Program Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

INFORMATION SYSTEMS DIVISION

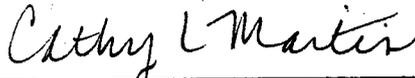
do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including electronic records not listed in this schedule or in the *General Schedule for State Agency Records* are not authorized to be destroyed.**

The

INFORMATION SYSTEMS DIVISION

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

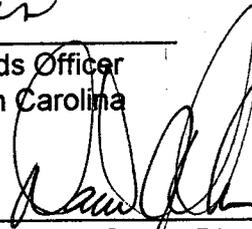
APPROVAL RECOMMENDED



Cathy Martin, Chief Records Officer
General Assembly of North Carolina

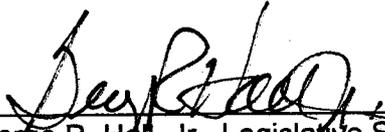


Dennis McCarty, Director
Information Systems Division

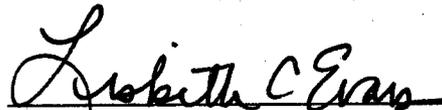


David J. Olson, Director
Division of Historical Resources

APPROVED



George R. Hall, Jr., Legislative Services Officer
General Assembly of North Carolina



Lisbeth C. Evans
Department of Cultural Resources

PROGRAM RECORDS RETENTION AND DISPOSITION SCHEDULE AMENDMENT

GENERAL ASSEMBLY OF NORTH CAROLINA
INFORMATION SYSTEMS DIVISION

Amend the program records retention and disposition schedule approved April 29, 2002
by adding Item 46739 as shown on substitute page dated February 20, 2003.

APPROVAL RECOMMENDED

Cathy L. Martin

Cathy L. Martin, Chief Records Officer
General Assembly of North Carolina

Dennis McCarty

Dennis McCarty, Director
Information Systems Division

David J. Olson

David J. Olson, Director
Division of Historical Resources

APPROVED

George R. Hall, Jr.

George R. Hall, Jr., Legislative Services
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General Assembly of North Carolina

Lisbeth C. Evans

Lisbeth C. Evans, Secretary
Department of Cultural Resources

February 20, 2003

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**GENERAL ASSEMBLY OF NORTH CAROLINA
INFORMATION SYSTEMS DIVISION**

ITEM 46092. VOTER REGISTRATION DATA SUBMISSIONS (1993-1999) FILE.

Records in paper and electronic formats concerning county voter registration. File includes voter registration data, county statistics, correspondence, maps, charts, and other related records. (Some data is in electronic formats (magnetic tapes, diskettes) as counties submitted data in multiple formats using various software. These formats are unreadable using legislative software and hardware, therefore are considered obsolete and unusable.) (Comply with applicable provisions of G.S. 163-132.5E regarding precinct maps and voter statistics filed with the Legislative Service Office. This series of county records dated 1993-1999 were submitted pursuant to now repealed GS 163-132.5E.)

DISPOSITION INSTRUCTIONS: Transfer paper records to the State Records Center when administrative value ends for immediate transfer to the custody of the Archives. Destroy in office electronic records when superseded or obsolete.

ITEM 46739. VOTER REGISTRATION DATA SUBMISSIONS (1990 GENERAL ELECTIONS) FILE.

Records concerning county voter registration. File includes voter registration data, county election data, maps, charts, statistics, correspondence, and other related records. (These records predate the enactment of G.S. 163-132.5E.) Amended 2-20-03

DISPOSITION INSTRUCTIONS: Transfer to the State Records Center when administrative value ends for immediate transfer to the custody of the Archives.