

DEPARTMENT OF TRANSPORTATION
TRANSPORTATION COMPUTING CENTER

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina it is agreed that the records of the

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do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N. C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule and the

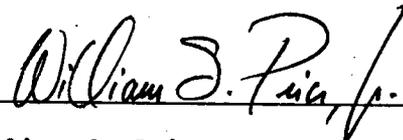
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agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect for five years from the date of approval and will then be reviewed and updated.

APPROVAL RECOMMENDED



Laeron R. Roberts, Director
State Information Processing Systems

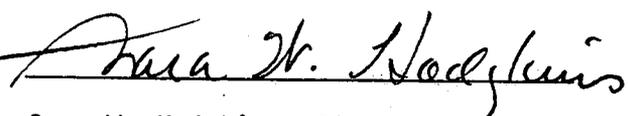


William S. Price, Jr., Director
Division of Archives and History

APPROVED



William R. Roberson, Jr., Secretary
Department of Transportation



Sara W. Hodgkins, Secretary
Department of Cultural Resources

December 10, 1982

**DEPARTMENT OF TRANSPORTATION
TRANSPORTATION COMPUTING CENTER**

ITEM 2960. PERMANENT MAGNETIC TAPE FILE.

Record copies of tapes produced by data processing operation.

DISPOSITION INSTRUCTIONS: Transfer back-up copies of tapes to the State Records Center for security storage. When requested by the Department of Transportation, return the oldest fiscal year's tapes to Transportation Computing Center for scratching and reuse.

ITEM 2961. CURRENT OPERATING MAGNETIC TAPE AND DISK FILE (ITEM 6) AND OPERATING SYSTEM FILE (ITEM 7).

Current Operating Magnetic Tape and Disk files reflect information processed in daily, biweekly, and monthly operations for all phases of accounting, payroll, and Department of Motor Vehicles processes.

The Operating System disk files provide a source for all data processing operations. The operating system, all programs, and software packages are maintained in these files.

DISPOSITION INSTRUCTIONS: Transfer back-up tape files to the State Records Center for security storage on a daily, biweekly, or monthly schedule, then return for reuse.