

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PRECONSTRUCTION SECTION

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

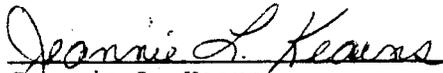
PRECONSTRUCTION SECTION

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed.

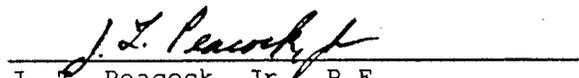
PRECONSTRUCTION SECTION

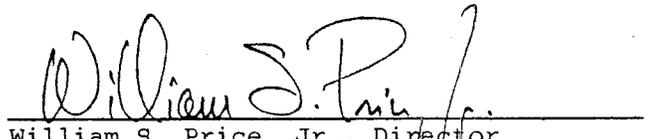
agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED

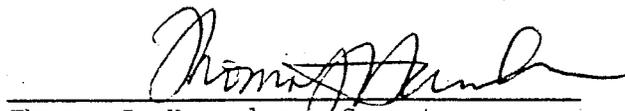

Jeannie L. Kearns

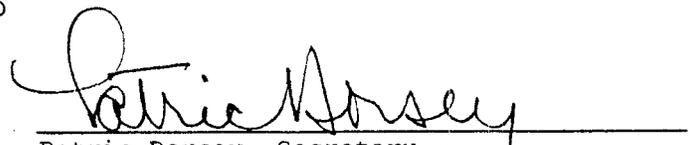
Chief Records Officer
Department of Transportation


J. I. Peacock, Jr., P.E.
Chief Engineer-Preconstruction


William S. Price, Jr., Director
Division of Archives and History

APPROVED


Thomas J. Harrelson, Secretary
Department of Transportation


Patric Dorsey, Secretary
Department of Cultural Resources

March 27, 1992

**This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.**

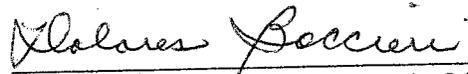
MCC

PROGRAM RECORDS RETENTION AND DISPOSITION SCHEDULE AMENDMENT

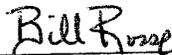
DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PRECONSTRUCTION
WORK ZONE TRAFFIC CONTROL UNIT

Amend the program records retention and disposition schedule approved October 9, 2003 by adding Item 48335 as shown on substitute page dated September 19, 2008.

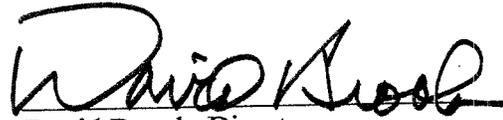
APPROVAL RECOMMENDED



Dolores Bocchieri, Chief Records Officer
Department of Transportation

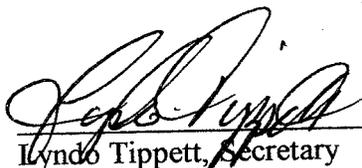


Bill Rosser, PE
State Highway Administrator

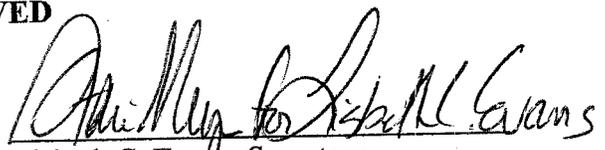


David Brook, Director
Division of Historical Resources

APPROVED



Lynda Tippett, Secretary
Department of Transportation



Lisbeth C. Evans, Secretary
Department of Cultural Resources

September 19, 2008

AWH

**DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PRECONSTRUCTION
WORK ZONE TRAFFIC CONTROL UNIT**

ITEM 48350. RESURFACING PROJECTS FILE.

Records concerning awarded resurfacing projects. File includes reference copies of reports created in the division offices and in the Planning and Environmental Branch; Design Review recommendations regarding the safety of all roadway projects; copies of project special provisions and engineers' cost estimates of Traffic Control plans and "State of North Carolina - DOT - Proposals of Bids" for resurfacing projects that have been awarded. File also includes related correspondence, news articles, and public information records related to the resurfacing project. (Comply with applicable provisions of G.S. 133-33 and Department of Transportation rules regarding the confidentiality of contract cost estimates and bidders.) Amended 9-19-08

DISPOSITION INSTRUCTIONS: Destroy in office 5 years after the award date of the resurfacing project, provided that no litigation, claim, audit, or other official action involving the records has been initiated. If official action has been initiated, destroy in office after completion of action and resolution of issues involved.