

DEPARTMENT OF STATE TREASURER
INVESTMENT MANAGEMENT DIVISION
INVESTMENT ADVISORY COMMITTEE

Program Records Retention and Disposition Schedule

The Program Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

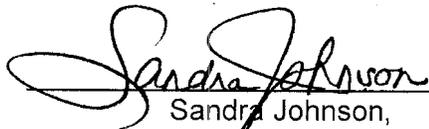
INVESTMENT ADVISORY COMMITTEE

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including electronic records not listed in this schedule or in the *General Schedule for State Agency Records* are not authorized to be destroyed. The**

INVESTMENT ADVISORY COMMITTEE

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

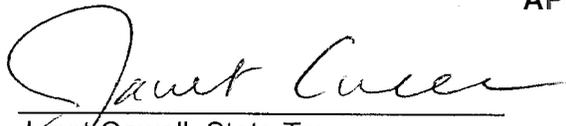
APPROVAL RECOMMENDED


Sandra Johnson,
Chief Record Officer


Jay Chaudhuri, General Counsel
Department of State Treasurer


David Brook, Director
Division of Historical Resources

APPROVED


Janet Cowell, State Treasurer
Department of State Treasurer


Linda A. Carlisle, Secretary
Department of Cultural Resources

**DEPARTMENT OF STATE TREASURER
INVESTMENT MANAGEMENT DIVISION
INVESTMENT ADVISORY COMMITTEE**

ITEM 16221. MONTHLY OR QUARTERLY REPORTS AND NOTICES FILE.

Reference copies of reports concerning Treasurer's Fund Investment Positions received from the Deputy Treasurer.

DISPOSITION INSTRUCTIONS: Destroy in office after 5 years.

ITEM 16223. INVESTMENT ADVISORY COMMITTEE MINUTES FILE. Minutes of Investment Advisory Committee meetings. (This is an essential agency record.)

DISPOSITION INSTRUCTIONS: Transfer to State Records Center after 5 years to be microfilmed. Records will be held for agency in the State Records Center for 5 additional years and then microfilmed. Paper records will be returned to agency after microfilming. Retain in office microfilmed paper records permanently. After completion of microfilming and all quality control procedures, the original copy (silver-halide) of microfilm will be transferred to the custody of the Archives.