

DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CRIMINAL DIVISION
CRIME CONTROL SECTION

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the record series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

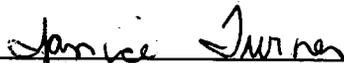
CRIME CONTROL SECTION

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

CRIME CONTROL SECTION

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

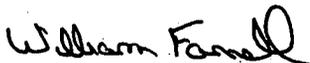
APPROVAL RECOMMENDED



Janice Turner, Chief Records Officer
Department of Justice



Isaac T. Avery, III, Special Deputy
Crime Control Section

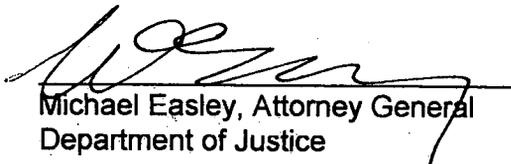


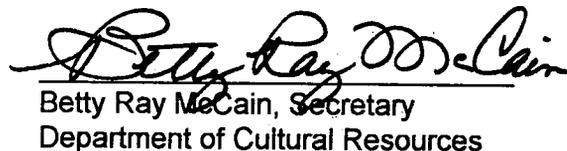
William N. Farrell, Jr., Senior Deputy
Criminal Division



Jeffrey J. Crow, Director
Division of Archives and History

APPROVED


Michael Easley, Attorney General
Department of Justice


Betty Ray McCain, Secretary
Department of Cultural Resources

DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CRIMINAL DIVISION
CRIME CONTROL SECTION

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the record series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

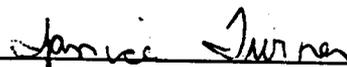
CRIME CONTROL SECTION

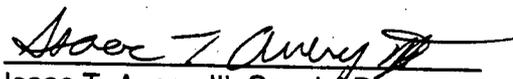
do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

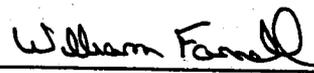
CRIME CONTROL SECTION

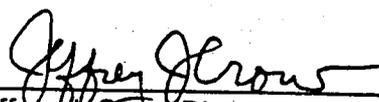
agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED

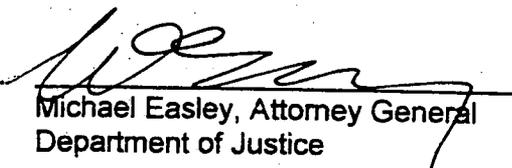

Janice Turner, Chief Records Officer
Department of Justice

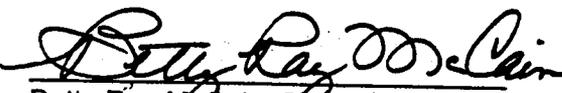

Isaac T. Avery, III, Special Deputy
Crime Control Section


William N. Farrell, Jr., Senior Deputy
Criminal Division


Jeffrey J. Crow, Director
Division of Archives and History

APPROVED


Michael Easley, Attorney General
Department of Justice


Betty Ray McCain, Secretary
Department of Cultural Resources

This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.

April 30, 1999

MS

**DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CRIMINAL DIVISION
CRIME CONTROL SECTION**

ITEM 2362. CLOSED CRIME CONTROL AND PUBLIC SAFETY CASES FILE.

Records concerning each Department of Crime Control and Public Safety case assigned to the section and closed. File includes all legal documents used in preparing, processing, and officially closing the case. (Portion of file may be restricted by G.S. 126-22.)

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.

ITEM 14262. ACTIVE CRIMINAL CASES FILE.

Records concerning each criminal case assigned to the section attorneys by the Department of Justice. Each case file includes all records and documents used in preparing the case.

DISPOSITION INSTRUCTIONS: Transfer to Closed Criminal Cases File (Item 14263) when case is closed.

ITEM 14263. CLOSED CRIMINAL CASES FILE.

Records concerning criminal cases assigned to the section by the Attorney General and closed. (File is maintained for research and reference value.)

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.

ITEM 14264. ACTIVE CRIME CONTROL AND PUBLIC SAFETY CASES FILE.

Records concerning each Department of Crime Control and Public Safety case assigned to the section. Each case file includes all legal documents used in preparing and processing the case. (Portion of file may be restricted by G.S. 126-22.)

DISPOSITION INSTRUCTIONS: Transfer to Closed Crime Control and Public Safety Cases File (Item 2362) when case is closed.

ITEM 14266. CARD INDEX FILE.

Card file providing information concerning each Department of Crime Control and Public Safety case assigned to section.

DISPOSITION INSTRUCTIONS: Item discontinued. All records destroyed.

ITEM 14267. SECTION CORRESPONDENCE FILE.

Correspondence written by section attorneys for the North Carolina State Highway Patrol and for the Department of Crime Control and Public Safety. File also includes memorandums and correspondence with the Attorney General's staff.

DISPOSITION INSTRUCTIONS: Destroy in office when reference value ends.

ITEM 14268. INVESTIGATIVE REPORTS AND PERSONNEL MANAGEMENT CASES FILE.

Reports prepared concerning each investigation of alleged criminal activities of North Carolina State Highway Patrol personnel. File also includes correspondence, reference copies of investigative reports, hearing documents, and other related records. (Portion of file may be restricted by G.S. 126-22.)

DISPOSITION INSTRUCTIONS: Transfer to Closed Crime Control and Public Safety Cases File (Item 2362) when case is closed.

ITEM 14269. SECTION ADMINISTRATIVE FILE.

Correspondence and memorandums concerning the organization and daily operations of the section.

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.