

DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
COLLECTIONS SECTION

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

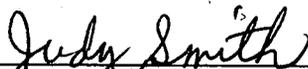
COLLECTIONS SECTION

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

COLLECTIONS SECTION

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED

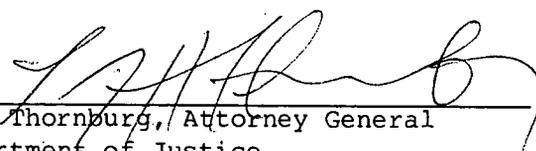


Judy Smith, Chief Records Officer
Department of Justice



William S. Price, Jr., Director
Division of Archives and History

APPROVED



Lacy Thornburg, Attorney General
Department of Justice



Patric Dorsey, Secretary
Department of Cultural Resources

RECORDS RETENTION AND DISPOSITION SCHEDULE AMENDMENT

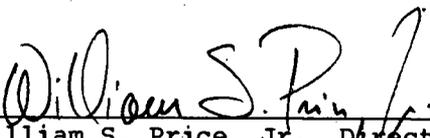
DEPARTMENT OF JUSTICE
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Amend the records retention and disposition schedule approved February 9, 1990 by adding Items 36795 and 36796 as shown on substitute page dated April 18, 1994.

APPROVAL RECOMMENDED

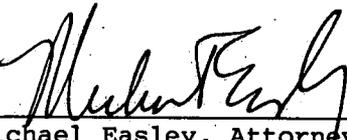


Judy Smith, Chief Records Officer
Department of Justice

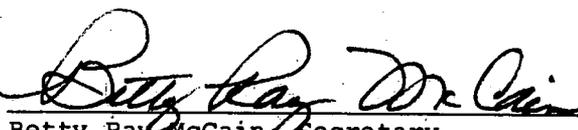


William S. Price, Jr., Director
Division of Archives and History

APPROVED



Michael Easley, Attorney General
Department of Justice



Betty Ray McCain, Secretary
Department of Cultural Resources

April 18, 1994

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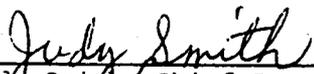
COLLECTIONS SECTION

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APPROVAL RECOMMENDED

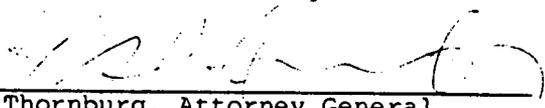


Judy Smith, Chief Records Officer
Department of Justice

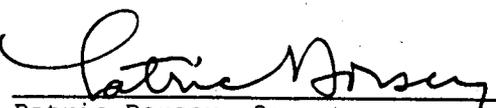


William S. Price, Jr., Director
Division of Archives and History

APPROVED



Lacy Thornburg, Attorney General
Department of Justice



Patric Dorsey, Secretary
Department of Cultural Resources

**This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.**

February 9, 1990

MCC

**DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
COLLECTIONS SECTION**

ITEM 14272. ACTIVE COLLECTION CASES FILE.

Records concerning each student loan collection case filed with the Office of the Attorney General. Each case file includes notes, letters of demand for payment, and all relevant correspondence. If suit has been filed, case file also includes copy of complaint and other legal documentation of actions taken.

DISPOSITION INSTRUCTIONS: Transfer to Judgments File if judgment is obtained. Transfer remaining files to Closed Collection Cases File when case is designated closed or inactive.

ITEM 14273. CLOSED COLLECTION CASES FILE.

Records concerning each student loan collection case that was filed with the Office of the Attorney General and subsequently designated closed or inactive. Each case file includes notes, letters of demand for payment, and all relevant correspondence, as well as documents used to close the case.

DISPOSITION INSTRUCTIONS: Destroy in office after 3 years.

ITEM 14274. COLLECTION LEDGERS FILE.

Data contained in ledger concerning each delinquent student loan account sent to the Office of the Attorney General for collection. (Information for each account includes name of referring entity, date account was received, type of debt, date of demand letter, date account was paid, actions taken, and other pertinent data.)

DISPOSITION INSTRUCTIONS: Destroy in office 10 year(s) after case is closed.

ITEM 14275. JUDGMENTS FILE.

Judgments rendered.

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.