

DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CITIZENS' RIGHTS

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

CITIZENS' RIGHTS

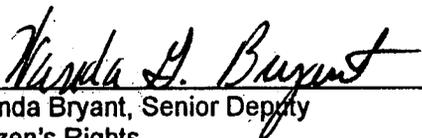
do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

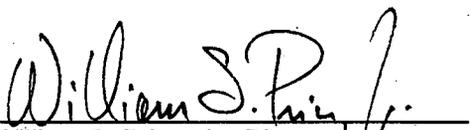
CITIZEN'S RIGHTS

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

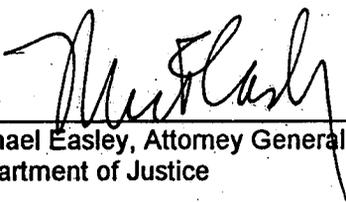
APPROVAL RECOMMENDED

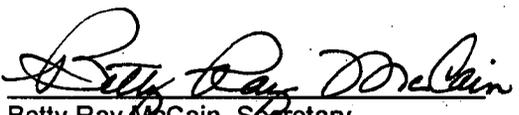

Janice Turner, Chief Records Officer
Department of Justice


Wanda Bryant, Senior Deputy
Citizen's Rights


William S. Price, Jr., Director
Division of Archives and History

APPROVED


Michael Easley, Attorney General
Department of Justice


Betty Ray McCain, Secretary
Department of Cultural Resources

November 22, 1994

JH

DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CITIZENS' RIGHTS

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

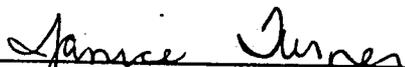
CITIZENS' RIGHTS

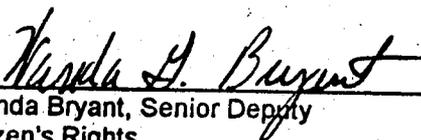
do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

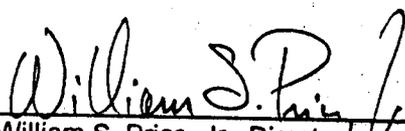
CITIZEN'S RIGHTS

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

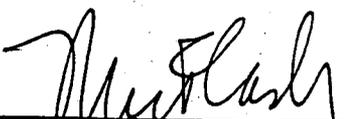
APPROVAL RECOMMENDED

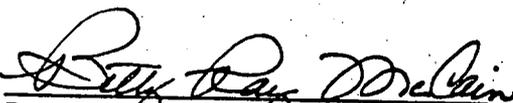

Janice Turner, Chief Records Officer
Department of Justice


Wanda Bryant, Senior Deputy
Citizen's Rights


William S. Price, Jr., Director
Division of Archives and History

APPROVED


Michael Easley, Attorney General
Department of Justice


Betty Ray McCain, Secretary
Department of Cultural Resources

November 22, 1994

This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.

JH

**DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CITIZENS' RIGHTS**

ITEM 37445. ATTORNEY GENERAL'S ADVISORY OPINIONS FILE.

Opinions provided to state or local government officials or their attorneys regarding legal issues significant to the operation or administration of state agencies or local governments. File includes response and related correspondence.

DISPOSITION INSTRUCTIONS: Transfer to the Central Files Section, Attorney General's Combined Opinions and Correspondence for State Agencies File (Item 2353) when administrative value ends.

ITEM 37446. ATTORNEY GENERAL'S FORMAL OPINIONS FILE.

Opinions of statewide significance provided to state or local government officials or their attorneys.

DISPOSITION INSTRUCTIONS: Transfer to the Central Files Section, Attorney General's Combined Opinions and Correspondence for State Agencies File (Item 2353) when administrative value ends.

ITEM 37448. CORRESPONDENCE FILE.

Requests for information concerning citizens' rights. File includes correspondence from citizens, district attorneys, government officials, and section replies.

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.

ITEM 37449. CRIMINAL BRIEFS FILE.

Reference copies of briefs and other related records presented to the Supreme Court and Court of Appeals by Counsels for the State in criminal action cases.

DISPOSITION INSTRUCTIONS: Destroy in office when legal and reference values end.