

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
MINORITY BUSINESS DEVELOPMENT AGENCY

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

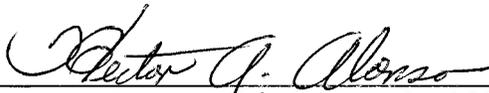
MINORITY BUSINESS DEVELOPMENT AGENCY

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including machine readable records not listed in this schedule are not authorized to be destroyed.** The

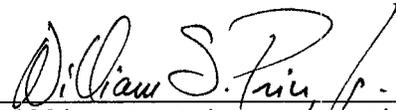
MINORITY BUSINESS DEVELOPMENT AGENCY

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED



Hector A. Alonso, Chief Records Officer  
Department of Economic and Community Development



William S. Price, Jr., Director  
Division of Archives and History

APPROVED



Estell C. Lee, Secretary  
Department of Economic and Community Development



Patrice Dorsey, Secretary  
Department of Cultural Resources

August 12, 1991

JH

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
MINORITY BUSINESS DEVELOPMENT AGENCY

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

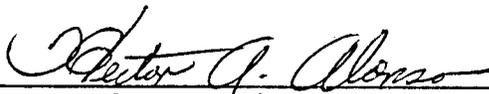
MINORITY BUSINESS DEVELOPMENT AGENCY

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including machine readable records not listed in this schedule are not authorized to be destroyed.** The

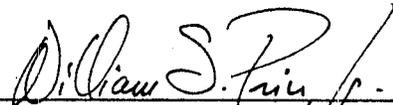
MINORITY BUSINESS DEVELOPMENT AGENCY

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED



Hector A. Alonso, Chief Records Officer  
Department of Economic and Community Development

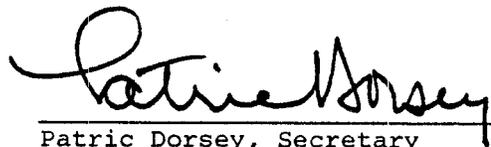


William S. Price, Jr., Director  
Division of Archives and History

APPROVED



Estell C. Lee, Secretary  
Department of Economic and Community Development



Patric Dorsey, Secretary  
Department of Cultural Resources

This schedule was modified to  
comply with the provisions of the  
*General Schedule for State Agency Records,*  
effective October 1, 2000  
Remaining items retain the  
original date shown below.

August 12, 1991

JH

**DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
MINORITY BUSINESS DEVELOPMENT AGENCY**

**ITEM 13327. PERSONNEL FILE.**

8/12/1991

Amended: No

Records concerning agency personnel. (Comply with applicable provisions of G.S. 126-22, 126-23, and 126-24 regarding confidentiality of personnel records.)

**DISPOSITION INSTRUCTIONS:** Item discontinued. Transfer to the Department of Economic and Community Development Personnel Office immediately.