

**DEPARTMENT OF CULTURAL RESOURCES  
STATE LIBRARY OF NORTH CAROLINA  
LIBRARY DEVELOPMENT SECTION  
CONSULTATION SERVICES**

Amend the program records retention and disposition schedule approved May 25, 2005 and amended date of March 31, 2009 by amending item 45117 as shown on the included schedule. No other items on this schedule have been amended, added, or removed.

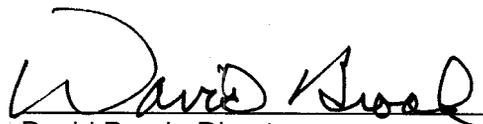
**APPROVAL RECOMMENDED**



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Jeffrey U. Crow, Chief Records Officer  
Department of Cultural Resources

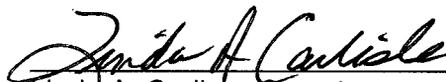


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Jennifer Pratt, Section Chief  
Library Development Section



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David Brook, Director  
Division of Historical Resources

**APPROVED**



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Linda A. Carlisle, Secretary  
Department of Cultural Resources

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**ITEM 46117. SUMMER READING PROGRAM FILE.** Records in paper and electronic formats concerning the Summer Reading Program. File includes activity manuals, publicity materials, workshop handouts, and other related records. Program and program materials were developed by agency prior to 2004; beginning in 2005, program and program materials are produced by external source and transmitted to the agency. Amended 03-31-09

DISPOSITION INSTRUCTIONS: Transfer publicity materials, activity manuals, and workshop handouts in paper format dated prior to 2005 to the State Records Center for the immediate transfer to the custody of the Archives. Destroy in office remaining records when administrative value ends.