

DEPARTMENT OF PUBLIC INSTRUCTION
STATE SUPERINTENDENT
DIVISION OF COMMUNICATION SERVICES
PUBLICATIONS SECTION

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

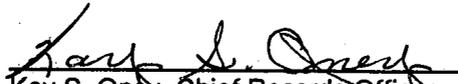
PUBLICATIONS SECTION

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including machine readable records not listed in this schedule are not authorized to be destroyed.** The

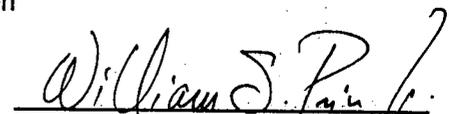
PUBLICATIONS SECTION

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED

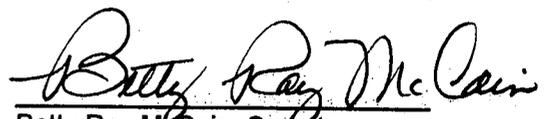

Kay S. Oney, Chief Records Officer
Department of Public Instruction


W. Glenn Keever, Director
Division of Communication Services


William S. Price, Jr., Director
Division of Archives and History


Bob R. Etheridge, State Superintendent
Department of Public Instruction

APPROVED


Betty Ray McCain, Secretary
Department of Cultural Resources

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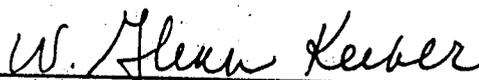
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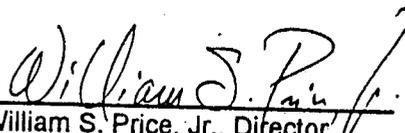
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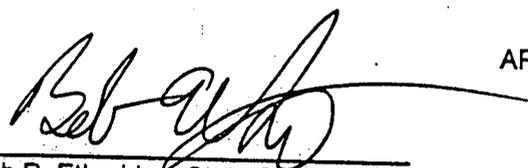
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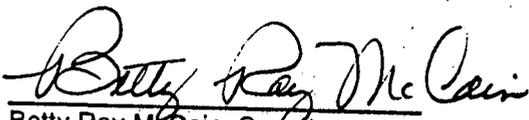

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June 21, 1993

This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.

HFH

**DEPARTMENT OF PUBLIC INSTRUCTION
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ITEM 19286. NEGATIVES AND CAMERA READY PRINTING FILE.

Working copies of negatives and camera-ready copy used for publication projects.

DISPOSITION INSTRUCTIONS: Destroy in office when superseded or obsolete.