

DEPARTMENT OF PUBLIC INSTRUCTION
INSTRUCTIONAL SERVICES
ASSISTANT STATE SUPERINTENDENT'S OFFICE
EARLY CHILDHOOD CONSULTANT

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that all the public records of the

EARLY CHILDHOOD CONSULTANT

are listed herein and that they do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N. C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

EARLY CHILDHOOD CONSULTANT

agrees to destroy, transfer or dispose of records only in the manner and at the times specified herein. This schedule is to remain in effect for five years from the date of approval and will then be reviewed and updated.

APPROVAL RECOMMENDED

William W. Peek

William W. Peek, Chief Records Officer
Department of Public Instruction

Joseph B. Webb

Joseph B. Webb, Assistant State
Superintendent
Department of Public Instruction

William S. Price, Jr.

William S. Price, Jr., Director
Division of Archives and History

APPROVED

A. Craig Phillips

A. Craig Phillips, State Superintendent
Department of Public Instruction

Patric Dorsey

Patric Dorsey, Secretary
Department of Cultural Resources

June 15, 1987

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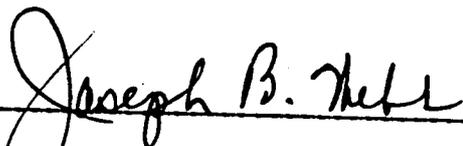
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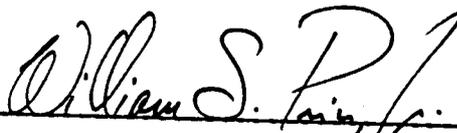
APPROVAL RECOMMENDED



William W. Peek, Chief Records Officer
Department of Public Instruction



Joseph B. Webb, Assistant State
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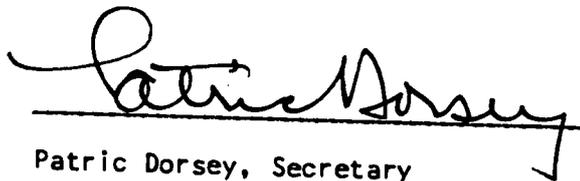


William S. Price, Jr., Director
Division of Archives and History

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A. Craig Phillips, State Superintendent
Department of Public Instruction



Patric Dorsey, Secretary
Department of Cultural Resources

June 15, 1987

This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.

**DEPARTMENT OF PUBLIC INSTRUCTION
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ITEM 3907. PUBLIC SCHOOL KINDERGARTEN PROGRAM FILE.

Official copies of records concerning the administration of the Public School Kindergarten program to prepare children for elementary school. File includes correspondence, reports, publications, budgetary materials, and other related records.

DISPOSITION INSTRUCTIONS: Break file into 2-year segments. Transfer each segment to the State Records Center after 2 years. Records will be held for agency in the State Records Center 5 additional years and then transferred to the custody of the Archives.

ITEM 3908. PUBLIC SCHOOL THREE AND FOUR-YEAR-OLD PROGRAM FILE.

Official copies of records concerning the divisional administration of the public school three and four-year-old program to prepare children for elementary school. File includes correspondence, reports, publications, budgetary materials, and other related records.

DISPOSITION INSTRUCTIONS: Break file into 2-year segments. Transfer each segment to the State Records Center after 2 years. Records will be held for agency in the State Records Center 5 additional years and then transferred to the custody of the Archives.