

DEPARTMENT OF HUMAN RESOURCES
OFFICE OF THE SECRETARY
OFFICE OF AUTOMATION PROJECTS

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

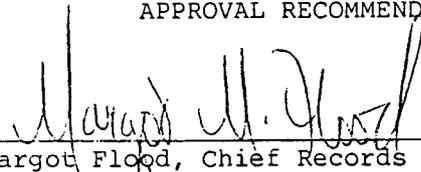
OFFICE OF AUTOMATION PROJECTS

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed.

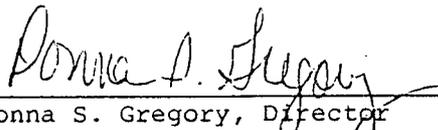
OFFICE OF AUTOMATION PROJECTS

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

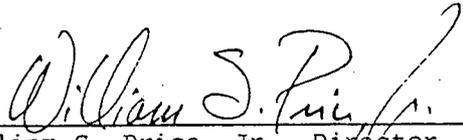
APPROVAL RECOMMENDED



Margot Flood, Chief Records Officer
Department of Human Resources

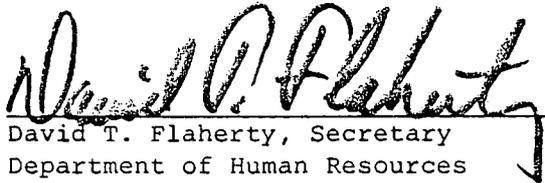


Donna S. Gregory, Director
Office of Automation Projects



William S. Price, Jr., Director
Division of Archives and History

APPROVED



David T. Flaherty, Secretary
Department of Human Resources



Patric Dorsey, Secretary
Department of Cultural Resources

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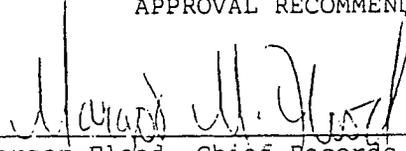
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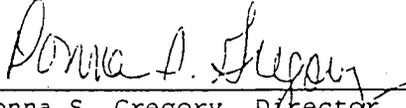
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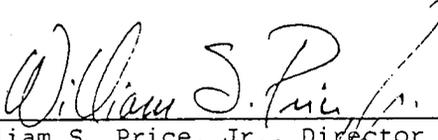
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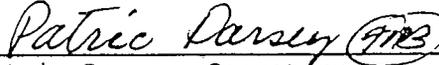


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This schedule was modified to
comply with the provisions of the
General Schedule for State Agency Records,
effective October 1, 2000
Remaining items retain the
original date shown below.

August 26, 1992

JH

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE SECRETARY
OFFICE OF AUTOMATION PROJECTS
ELIGIBILITY INFORMATION SYSTEM**

ITEM 34038. INCOME ELIGIBILITY VERIFICATION SYSTEM (IEVS) FILE.

Correspondence with applicants concerning income verification. File also includes summaries of meetings held with applicants, security reports, and cost benefits analyses.

DISPOSITION INSTRUCTIONS: Destroy in office after 3 years.

ITEM 34040. OPERATIONAL FILE.

Correspondence and other related records concerning inter-agency programs, projects, legislative policies, and legal issues.

DISPOSITION INSTRUCTIONS: Destroy in office after 3 years.

ITEM 34042. PHASE III FILE.

Records concerning the Phase III public assistance pilot program. File includes test cases, output records, edit books, Problem Resolution Forms (PRFs), test reports, manuals, Department of Human Resources lists, and other related records.

DISPOSITION INSTRUCTIONS: Item discontinued. Destroy in office immediately.