

DEPARTMENT OF LABOR  
ADMINISTRATION  
COMMUNICATIONS DIVISION  
LIBRARY

Program Records Retention and Disposition Schedule

The Program Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

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do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including electronic records not listed in this schedule or in the *General Schedule for State Agency Records* are not authorized to be destroyed. The**

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agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

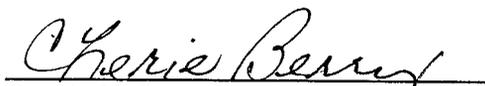
APPROVAL RECOMMENDED



Erin Gould, Chief Records Officer  
Department of Labor

  
Dolores Quesenberry, ~~Acting~~ Director  
Communications Division  
David Brook, Director  
Division of Historical Resources

APPROVED

  
Cherie K. Berry, Commissioner  
Department of Labor  
Lisbeth C. Evans, Secretary  
Department of Cultural Resources

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**ITEM 48162. VIDEO, AUDIO AND PHOTOGRAPHIC FILE.** Internally produced multimedia used by the Department of Labor for training purposes. File includes VHS, BETA, CD's, DVD's and other electronic multimedia formats.

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.

**ITEM 48163. FILM REELS FILE.** Internally produced film reels dated 1950-1980 used by the Department of Labor for training purposes.

DISPOSITION INSTRUCTIONS: Destroy in office when administrative value ends.