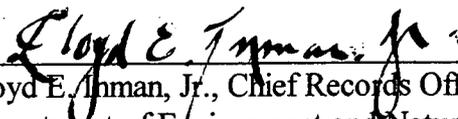


PROGRAM RECORDS RETENTION AND DISPOSITION SCHEDULE AMENDMENT

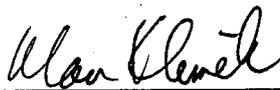
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
ASSISTANT SECRETARY FOR ENVIRONMENTAL PROTECTION
DIVISION OF WATER QUALITY
SURFACE WATER PROTECTION SECTION
POINT SOURCE BRANCH

Amend the program records retention and disposition schedule approved July 1, 1997 by changing the disposition instructions for Items 17597 and 17598 as shown on substitute page dated February 10, 2005.

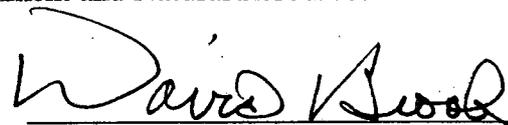
APPROVAL RECOMMENDED



Lloyd E. Inman, Jr., Chief Records Officer
Department of Environment and Natural Resources



Alan Klimek, Director
Division of Water Quality

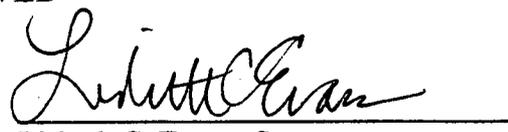


David Brook, Director
Division of Historical Resources

APPROVED



William G. Ross, Jr., Secretary
Department of Environment and
Natural Resources



Lisbeth C. Evans, Secretary
Department of Cultural Resources

February 10, 2005

AWH

**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
ASSISTANT SECRETARY FOR ENVIRONMENTAL PROTECTION
DIVISION OF WATER QUALITY
SURFACE WATER PROTECTION SECTION
POINT SOURCE BRANCH**

ITEM 17597. PUBLICLY OWNED TREATMENT WORKS (POTW) PRETREATMENT IMPLEMENTATION FILE.

Records concerning the implementation of the Publicly Owned Treatment Works (POTW) pretreatment programs. File includes pretreatment annual reports, audit and pretreatment compliance inspection reports, headworks analysis, and other related records. Amended 2-10-05

DISPOSITION INSTRUCTIONS: Transfer to the State Records Center 5 years after records become inactive. Records will be held for agency in the State Records Center 5 additional years and then transferred to the custody of the Archives.

ITEM 17598. PUBLICLY OWNED TREATMENT WORKS (POTW) PRETREATMENT DEVELOPMENT FILE.

Records concerning the development of the Publicly Owned Treatment Works (POTW) pretreatment programs. File includes the original Sewer Use Ordinance (SUO), attorney's statement, correspondence regarding approval of the SUO, resource description, POTW request for program approval, public notice of pretreatment program development, and correspondence regarding final approval of POTW pretreatment program. Amended 2-10-05

DISPOSITION INSTRUCTIONS: Transfer to the State Records Center 5 years after records become inactive. Records will be held for agency in the State Records Center 5 additional years and then transferred to the custody of the Archives.